

# **Voice Lessons with Kelly Kudlik**

## **STUDIO POLICIES**

### **TUITION**

Tuition is due in advance. If paying weekly, payment for the upcoming lesson is due at the end of the current lesson. If paying monthly, payment for the upcoming month is due at the end of the last lesson of the month. If coming for a drop-in lesson, payment is due 24 hours prior to the lesson or as soon as it is scheduled if it will take place in less than 24 hours. Payments may be made in cash, by personal check payable to your instructor, or via e-payment through Venmo or Zelle. Tuition is non-refundable.

### **ATTENDANCE**

Consistency is crucial when studying voice. Regularly attending lessons and practicing between lessons is fundamental to your development as an artist. A minimum of 24 hours of notice is required to cancel lessons. If less than 24 hour notice is provided, students will be charged for the missed lesson.

### **ILLNESS**

In consideration for the instructor and others, students should not attend lessons when ill. Please notify your instructor as early as possible if you must miss a lesson due to illness. 24 hour notice is preferable, but when this is not possible due to sudden onset of illness, please call first thing in the morning on the day of your lesson to reschedule or cancel your lesson.

### **MATERIALS**

Voice students should bring a binder for music and materials, a pencil and eraser, a water bottle, and a recording device with them to each lesson.

### **MAKE-UP LESSONS**

Students and parents are asked to understand that because the instructor continues to be active in studying and performing professionally, occasionally scheduling conflicts arise. This may make it necessary to reschedule or suspend lessons for a short time or transfer in-person lessons to a virtual platform. In these cases, notice will be provided, and every effort will be made to reschedule your lessons. Students will not be charged for lessons cancelled by the instructor.

**I, the undersigned, affirm that I am freely signing this agreement. I have read this form and fully understand that by signing this form, I am agreeing to the Studio Policies that Kelly Kudlik is putting forth for teaching voice lessons.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If Student is a Minor:

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_